

ODP-81-231
20 February 1981

MEMORANDUM FOR: Deputy Director for Applications, ODP
NPIC ADP Control Officer
ORD ADP Control Officer
Engineering Division, ODP

FROM : [redacted]
Policy and Plans Group, ODP

SUBJECT : Excess ADP Equipment

1. The attached Property Turn-In Document (Form 1707) lists ADP equipment excess to an office's needs. If your component has a requirement for any of the equipment, please forward a Speed Letter to ODP Management Staff, Attn: [redacted] Room 2D0105, Headquarters by 6 March 1981. The Speed Letter should include the following information from the Form 1707:

- Turn-In No. (Document Control No.);
- Item No.;
- Nomenclature; and
- A statement of the requirement.

2. Any technical questions about the equipment should be addressed directly to the contact named on the form. If you have any questions concerning the reassignment of this equipment, please feel free to call me on [redacted]

[redacted]

Att: Form 1707; No.: 6062-81034-864

ODP/MS/JS:js/[redacted] (20Feb81)(excess-adp)

DISTRIBUTION:

ORIGINAL & 1 - ADDRESSEE

2 - O/D/ODP
Approved For Release 2005/08/02 : CIA-RDP84-00933R000200180043-6

1 - MS CHRONO

2 - ODP REGISTRY

STAT

STAT

STAT

STAT

STAT

- 3. PREPARE SEPARATE DOCUMENTS FOR EACH MATERIAL UNIT.
- 4. PREPARE SEPARATE DOCUMENTS FOR SERVICEABLE AND UNSERVICEABLE ITEMS.
- 5. PREPARE SEPARATE DOCUMENTS FOR ITEMS WITHOUT STOCK 'BERS.
- 6. STERILITY CODE FOR ALL ITEMS.

MANUFACTURED
1-75

Approved For Release 2005/08/02 : CIA-RDP84-00933R000200180043-6

HEADQUARTERS PROPERTY TURN-IN DOCUMENT

VOUCHER NO.
TURN-IN NO.
6062-81034-864
ALLOTMENT COST CENTER
1163-0308

DATE TYPED
3 February 1981
DATE VOUCHERED
OFFICE SYMBOL
OSO/SWCD
TELEPHONE
ACCOUNT NO.
6062

I CERTIFY THAT ALL ITEMS ARE
SERVICEABLE
UNSERVICEABLE SURVEY REPORT ATTACHED:
IF FWD. (DATE)
VIA (TRANSMITTAL, ETC.)
PICK-UP DATA (IF APPLICABLE)
ROOM NO. AND BUILDING OF PICK-UP

UNSERVICEABLE (DUE TO FWT)
PERSON TO CONTACT
TELEPHONE

ITEM NO.	STOCK NUMBER	NOMENCLATURE	STER. CODE	UNIT ISSUE	QTY. TURNED IN	WHSE. ACTION		UNIT PRICE
						QTY.	COND. CODE	
1.	7410	Card Reader & Punch, Xerox Md1 7121-01, w/cables, manuals, and Circuit Card Holder xxxxxx ONLY ITEM xxxxxx	1	ea	1	1	CF	\$9,000.00

ABSTRACTIONS (TO OR FROM OTHER HDQTRS PROPERTY TURN-IN DOCUMENTS)

STAT R4A9

DEPOT PROPERTY TURN-IN SECTION

EXCEPTIONS AND/OR REMARKS
TECHNICAL INSPECTION — REQUIRED: YES NO
INSPECTED BY
REMARKS
D S C B
PROP. IN-USE ACCT. NO.
POSTED BY

Approved For Release 2005/08/02 : CIA-RDP84-00933R000200180043-6